



Minutes/IQAC/001/2025

07.03.2025

Minutes of IQAC Meeting – March 2025

A meeting of the Institute IQAC was conducted on 07th March 2025 in the Conference Hall, SMIT.
The following members were present:

1. Prof. (Dr.) G. L. Sharma, Director – Chairperson
2. Prof. (Dr.) Sangeeta Jha, Associate Director (Acad.)
3. Prof. (Dr.) C. S. Bhuiyan, Associate Director (Research)
4. Prof. (Dr.) Pankaj Chettri, Associate Director (SA)
5. Prof. (Dr.) A. Roychaudhuri, HoD, Mathematics
6. Prof. (Dr.) Utpal Deka, HoD, Physics (i/c)
7. Prof. (Dr.) U. K. Chakraborty, HoD, CSE & Head, Quality Cell
8. Prof. (Dr.) Samarjeet Borah, HoD, CA
9. Prof. (Dr.) Ruben Phippon, HoD, ME
10. Prof. (Dr.) Biswaraj Sen, Head TPIL & HoD, IT
11. Dr. Bibeth Sharma, HoD, Mgt. Std.
12. Dr. Bikash Sharma, HoD, ECE
13. Mr. Nasir Ansari, HoD, EEE
14. Dr. Jyotika Sharma, Convenor, Psychology
15. Dr. Rakesh Viswakarma, Convenor, PE & Sports
16. Dr. T. Ramu, DCE(T)
17. Dr. Kh. Premoda Devi, Librarian
18. Dr. Amit Kr. Singh, Member, Quality Cell
19. Dr. Manish Kr. Roy, Member, Quality Cell
20. Mr. P.K. Mahto, Coordinator, IQAC
21. Dr. Amrita Biswas, Dept. Reg. (Acad.)
22. Ms. Upama Bomzon, Member, Quality Cell
23. Mr. Sonam Rinchen Bhutia, HR
24. Dr. Amit Kr. Roy, Chief Warden
25. Dr. S. Sovapandit, ICC
26. Dr. Satadru Jha, Hod, Chemistry
27. Dr. K.V.K.Singh, Website Coordinator
28. Dr. Jitendra Kumar, Head, Alumni Cell

The meeting started with Head, Quality Cell, presenting the work done in the last month by the Quality Cell, which included, among others, filling data for NIRF and private rankings including GHRDC and India Today.

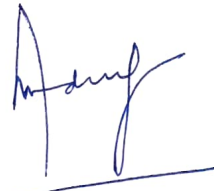
This was followed by discussions on the points presented by the Weakness group in the SWOC Analysis Meeting held on 17th – 18th January 2025.

Each suggestion listed by the Weakness group, was put forward to the committee and discussed to decide upon the action points to overcome them. The following points were agreed upon:

1. The issues should be listed in order of priority for acting upon, in order of importance.
2. The action points, as discussed in the IQAC meeting, would be finalized by the Weakness group and sent to Quality Cell as a report for inclusion in the Vision Document.
3. The report would also list the name of the office/cell which would be responsible for the action.
4. The Weakness group would thereafter follow-up on the actions taken submit bi-monthly progress report to the Director, SMIT.
5. It was also decided that the other groups would be presenting their observations in the subsequent weeks.

There being no other points, the meeting ended with thanks to the chair.


Prof. (Dr.) Udit Kr. Chakraborty
Head, Quality Cell


Prof. (Dr.) G. L. Sharma
Director, SMIT

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